



# PUBLIC SCHOOLS OF NORTH CAROLINA

DEPARTMENT OF PUBLIC INSTRUCTION | Mark Johnson, *Superintendent of Public Instruction*

WWW.NCPUBLICSCHOOLS.ORG

August 24, 2017

**TO** Superintendents  
Directors, Exceptional Children Programs  
Directors, State Operated Programs  
Directors, Education Services for the Deaf and Blind  
Exceptional Children Coordinators, Charter Schools

**FROM** Maria Pitre-Martin, Ph.D.   
Deputy State Superintendent

## CONSENT FOR RELEASE OF CONTACT INFORMATION TO NCDPI AND THE RESIDENTIAL SCHOOLS FOR THE DEAF AND BLIND

Session Law 2016-94, House Bill 1030, effective July 14, 2016, requires North Carolina public schools to provide a consent for release of information form to parents, guardians, or custodians of students identified with a primary disability of hearing and/or vision loss, or if the student is identified as multiple disabled and has hearing and/or vision loss. This consent authorizes the release of the parent's name, address, and the student's disability information to the NCDPI and the directors of the residential schools for the deaf and blind. The consent must be provided to parents by October 1 and affirmative consent responses only must be reported to the NCDPI and the residential school directors by November 30 of each school year.

To assist LEAs in making the collection and reporting of information manageable, the NCDPI recommends the following:

Consent form dissemination and collection:

- August 24 – September 30, 2017

Mail, or send home via the student, a consent for release of information form. One is attached for your convenience and may also be found on our website, <http://ec.ncpublicschools.gov/policies/forms/statewide-forms>, in English and Spanish.

Data collection and reporting:

- October 1 – November 30, 2017

The attached spreadsheet may be used to collect and report required information for affirmative consents. You may also find the spreadsheet on the internet at the same website above. Only the affirmative consent responses should be returned, password protected, by November 30, 2017, to:

Residential Schools Representative:  
Barbria Bacon, [barbria.bacon@esdb.dpi.nc.gov](mailto:barbria.bacon@esdb.dpi.nc.gov); and

NCDPI Representative:  
Sherri Vernelson, [sherri.vernelson@dpi.nc.gov](mailto:sherri.vernelson@dpi.nc.gov)

For each subsequent school year, the NCDPI will initiate a reminder for the dissemination of the required consent form and reporting of data.

### EXCEPTIONAL CHILDREN DIVISION

William J. Hussey, Director | [bill.hussey@dpi.nc.gov](mailto:bill.hussey@dpi.nc.gov)

6356 Mail Service Center, Raleigh, North Carolina 27699-6356 | (919) 807-3969 | Fax (919) 807-3243

AN EQUAL OPPORTUNITY/AFFIRMATIVE ACTION EMPLOYER

Consenting to the release of parent contact information and child disability information does not mean that a student will be placed at one of the three residential schools for the deaf or blind. Placement of a student at one of these schools is the decision of an IEP Team. Should the IEP Team, including a parent, legal guardian or custodian, wish to consider placement at a residential school, the process outlined on the flowchart found here, <https://ec.ncpublicschools.gov/disability-resources/deaf-hard-of-hearing> should be followed.

Questions may be directed to Sherri Vernelson, Section Chief, Sensory Support and Assistive Technology, [sherri.vernelson@dpi.nc.gov](mailto:sherri.vernelson@dpi.nc.gov), 919-807-3982.

c: Mark Johnson  
William J. Hussey  
Barbria Bacon  
Sherri Vernelson

MPM/SV/tt

Attachments